

# Risk Assessment

Activity Assessed: Educational Activities	
Activity Location: Lower Smite	
Assessed by: Marissa Ryland	Date: Sep 2016
Reviewed: Marissa Ryland (Jan 2019)	

Hazard (potential for harm)	What is already being done?	Necessary Further Action
<b>Slips and Trips</b>	<ol style="list-style-type: none"> <li>1. Plan to minimize or avoid identified site hazards</li> <li>2. Leader to undertake regular checks of learning sites and advise groups on potential hazards that might be encountered.</li> <li>3. Group to be advised to wear strong footwear &amp; clothing.</li> </ol>	Leader can request someone does not take part if not properly equipped
<b>Falling trees and branches</b>	<ol style="list-style-type: none"> <li>1. Leader to avoid unsafe areas.</li> <li>2. Site checked prior to activities particularly after gales and storms etc.</li> <li>3. Overhanging branches impeding safe walking to be pruned back.</li> <li>4. Annual visual check of trees in woodland to be undertaken.</li> </ol>	Increased awareness in windy conditions. Abandon session in high winds.
<b>Hazard from farm activities</b>	<ol style="list-style-type: none"> <li>1. Farm manager to inform Engagement Officers of when cattle are on site and where. Engagement Officers to put in mitigations as appropriate.</li> <li>2. When visiting fields where spraying takes place, school parties will stick to paths. School parties will not enter if spraying is underway.</li> <li>3. Plant and soil sampling activities will only take place on the organic side of the farm and not in fields that are sprayed.</li> </ol>	
<b>Injury from litter in school learning sites.</b>	<ol style="list-style-type: none"> <li>1. Sites checked by leader beforehand and litter removed.</li> <li>2. Areas of any fly tipping to be avoided during session.</li> </ol>	
<b>Biological Hazard</b> (from soil, water plants or animals) <b>including allergies and waterborne diseases such as Weil's disease.</b>	<ol style="list-style-type: none"> <li>1. Teacher to inform leader of any allergies prior to session and reasonable mitigation will be discussed and implemented on the day of the visit.</li> <li>2. Hand washing or hand wipes/gel to be available and use advised before lunch/at end of session</li> <li>3. Advise participants to cover any recent or open cuts with plasters and nitrile gloves.</li> <li>4. Pupils advised not to pick or eat anything unless they are told they can.</li> </ol>	
<b>Traffic Risk – crossing lane or around site entrance/barns</b>	<ol style="list-style-type: none"> <li>1. Inform groups when approaching “traffic” areas.</li> <li>2. Staff to supervise crossing the road with lookouts to stop traffic as necessary</li> <li>3. When alighting from the coach, children to stay on concrete verge and are led into the farmyard.</li> </ol>	

<b>Children getting lost</b>	<ol style="list-style-type: none"> <li>1. Teacher and leader to define clear boundaries to work within.</li> <li>2. Pupils supervised at all times by teaching staff with leader rotating around groups.</li> <li>3. When moving around site an adult will lead and another will back mark.</li> </ol>	If a child is missing, the WT leader will enact the lost child procedure.
<b>Use of tools, materials and equipment</b> (inc. Strain or injury through the use of.)	<ol style="list-style-type: none"> <li>1. Event leader to give safety briefing on use of equipment and materials</li> <li>2. Equipment to be checked before session and any faults to be reported.</li> <li>3. No equipment to be left lying around but stored safely away.</li> <li>4. Teachers to ensure supervision ratios are correct</li> <li>5. Safe working area to be identified</li> <li>6. Gloves and necessary PPE to be available.</li> <li>7. Teacher to advise leader of any health issues of group</li> </ol>	Leader to consider planned activities and add specifics to bottom of risk assessment.
<b>Use of fire</b>	<ol style="list-style-type: none"> <li>1. Only undertaken with suitable groups.</li> <li>2. Students briefed on fireside behaviour</li> <li>3. Adult supervision of fire and students at all times</li> <li>4. Dousing water and first aid available</li> </ol>	
<b>Water hazard</b> - working in and around ponds (e.g. danger of drowning)	<ol style="list-style-type: none"> <li>1. Close supervision of children at water's edge when dipping</li> <li>2. Limited small number of children dipping at water's edge at any one time.</li> <li>3. Leader to advise children on safe use of pond dipping net (eg. taking care with long handle, not dipping too deep)</li> <li>4. Group to stay together when moving around farm site.</li> </ol>	
<b>Risk from other users of site</b> E.g. Dog walkers, Horse Riders, Cyclists, reserve workers.	<ol style="list-style-type: none"> <li>1. Group advised of other possible users on site.</li> <li>2. Group advised to stay together within group and to come together when asked.</li> <li>3. Awareness and moving aside should other users be encountered. Caution given that dogs and horses must not be approached</li> <li>4. Keep away from any working area and any unattended machinery.</li> <li>5. Only WT staff/volunteers and school staff/volunteers can attend a school day. No other persons can be allowed to join the group including coach drivers.</li> </ol>	
<b>Weather Conditions</b>	<ol style="list-style-type: none"> <li>1. Weather conditions to be considered and activities altered if necessary.</li> <li>2. Water bottles to be taken with students in especially hot conditions.</li> </ol>	Teacher to supervise to ensure students don't become dehydrated in hot weather.
<b>Bites/stings</b>	<ol style="list-style-type: none"> <li>1. Children advised to be careful of nettles and be aware of stinging insects</li> <li>2. Hives onsite. These areas are usually avoided. Warning given if entering a hive area.</li> <li>3. Be aware of red ants at orchard pond bench and in woodland. Make groups aware of locations of nests and to avoid as much as possible.</li> </ol>	Learning areas checked for nests in high season.
<b>Other activity specifics –</b>		

First aid	Mobile phone, First Aid kit and First Aider to be part of the party.	
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